

December 9, 2024, Town of Sheridan Regular Council Meeting

Council members in attendance were Jan Bowey, Diane Kaatz, Tamara (Tammy) Todd, and Curtis Green. Also in attendance were Mayor Robert (Bob) Stump and Clerk/Treasurer Kristi Millhouse.

Guests: Janis Hansen, Chris Roberts, Michael Douglas, Charlie Rossiter, Kaylie Theis, Anne Wentz, Mike Zelinski, and Karen Talley.

Mayor Bob Stump called the meeting to order at 6:09 pm. The meeting was opened with the Pledge of Allegiance.

Non-Agenda Items: No comments

CONSENT AGENDA

Claims approval: Tammy asked questions on the claims and wanted clarification on what they were for. Mayor Stump provided the answer. Jan made a motion to approve the claims as submitted. Tammy seconded the motion. No further comments. Motion passed with a unanimous vote.

Minutes (November 12 and 25, 2024: Council started discussion with the regular council meeting minutes for November 12, 2024. The following changes were requested:

Page 1 – Add an **(s)** to impact on line 3 under Floodplain Second hearing.

Add **(it)** on line 3 under Madison County Affordable Housing Program Presentation.

Page 3 – Delete **(and)** on line 6, correct **prevision to provision** and delete **(with)** on line 7 under Contract with WWC for Floodplain Technical Support.

Diane made a motion to accept November 12, 2024, regular council meeting minutes as revised. Tammy seconded the motion. No further questions. Motion passed with a unanimous vote.

November 25, 2024 - No changes required. Tammy made a motion to accept November 25, 2024, minutes as presented. Curtis seconded the motion. Motion passed with a unanimous vote.

OLD BUSINESS

Pool: Swimming Pool Relining Project – Karen Talley with the Park and Recreation District Board discussed the contract from Natare Corporation for the relining of the pool. The items discussed at the previous meeting that were being questioned have all been addressed and changes have been made to the contract. The contract has also been reviewed by the Town's attorney who provided her final comments to Mayor Stump. She had no changes. Karen also checked the referrals that Natare provided, and they were all positive.

Discussion occurred regarding the dumpster for garbage and disbursement of funds. Madison County will provide the dumpster. The Town will not receive their grant funding until after the Town has paid the invoice. At that time, the Town will submit a reimbursement request.

Diane made a motion to accept the contract with Natare for the Sheridan pool liner project. Curtis seconded the motion. No further comments. Motion passed with a unanimous vote.

NEW BUSINESS

Selection of New Town Attorney: The Town received a proposal from E.J. Guza and Associates out of Bozeman. Mayor Stump read the letter from E.J. Guza which was provided pursuant to MCA 7-4-4602. The proposal is for a two-year contract.

Jan made a motion to approve the proposed two-year legal services contract from E.J. Guza and Associates. Tammy seconded the motion. No comments. Motion passed with a unanimous vote.

Modification of WWC Work Order #WWC-5: Mayor Stump requested that this item be moved up on the agenda before discussion of ordinance revisions and a town court. Work order WWC #5 was a work order that originally started in 2021 and is for work for the new well. The original cost was \$55,268. This work order will add an increase of \$6,500 for a total cost of \$61,768. This amendment includes modifications to the services of the Engineer to complete a full Montana Department of Environmental Quality (DEQ) submittal for the Well #7 pipeline design, approval, and part-time inspections during construction activities of the public water supply-well connection. Tammy asked if we have the funding available for the work order amendment. Bob stated that we still have funds available from the original contract to cover the increase. No further comments. Jan made a motion to approve amendment one to work order #WWC-5. Diane seconded the motion. No further comments. Motion passed with a unanimous vote.

Revise/Codify Ordinances: Discussion occurred.

Establishment of Town Court: Discussion occurred.

REPORTS

Sheriff's Report: Bob read the sheriff's report to the public. There was a total of sixty-one calls the Sheriff's department responded to and four ambulance calls for the Town of Sheridan during the month of November.

Library Report: No report

Attorney: No report

Fire Department: Mike Zeliniski reported on behalf of the fire department. They responded to a call for a gas leak at the liquor store. There was a gas leak in the back of the building. The gas was shut-off and everyone evacuated from the building.

Curtis asked Mike for an update on their new building. They are supposed to be getting doors this week, plumber next week. They are also working on stairs, offices, and bathrooms. Once the big doors are in, the fire department can start moving to the new building.

Public Works: Matt was not present, so Curtis Green spoke on his behalf. Matt has been working on equipment and Bob has been very diligent on the water meters, which has created work for Matt and Curtis. They have replaced several meters. Bob commented that they have had problems with meters not reading correctly.

Clerk/Treasurer: No report.

Financial Report: Bob commented that there are two items, the revenue report and the expenditure report for the council review.

Council Reports: Tammy commented on the government study. Three members of the government study commission will be going to Bozeman next week for training.

She also thanked Kaylie Theis for the Christmas Stroll. The Sheridan Community Charitable Foundation (SCCF) did a wonderful job putting the stroll together. Kaylie was asked how many people attended the stroll. She did not know how many attended the stroll, but 5L fed over two hundred people and the SCCF ran out of soup.

Diane commented that she received a complaint regarding the potholes on Hamilton Street near the gas station.

Jan commented that an opportunity for a grant was lost because the fire department did not provide information. There is a lack of communication between the Town and the fire department. There will be a meeting on December 17th between the Council and the Rural Fire Board regarding an annexation contract. Mayor Stump asked if we needed to post as a work session or a special session. Discussion occurred. The meeting will be posted as a special meeting in case something needs to be voted on.

Mayors Report: Mayor Stump discussed the past due water bills and stated that people are trying to get caught up. He also submitted a request for funds from Madison County for \$24,000 of the ARPA funds.

The clerk/treasurer position has been posted around Town and will be in paper next week.

BOARDS AND COMMITTEES

Main Street Improvement Team (MSIT): No report

Park District Board: Main item is the pool liner.

Sheridan Community Charitable Foundation (SCCF): Kaylie Theis reported on behalf of SCCF. The Christmas Stroll was a success. They have bingo planned for the winter and will plan something for late spring.

Zoning Commission: Jan Bowey reported for the zoning commission. Charlie Rossiter has routed the draft zoning proposal that Citizens Advisory Board put together a year and a half ago. The zoning commission is looking at it as a starting point. Their next meeting will be on January 6, 2025, at 6:30 pm.

Tammy commented when they first talked to Dylan Pipinich (consultant from WGM), he stated that he was not going to look at what the citizen advisory board previously did, the zoning commission will start from scratch with the zoning plan.

Council Review: Next council meeting is December 17, 2024, with the Rural Fire Department Board. The next regular council meeting will be January 13, 2025, at 6:00 pm

Adjournment Curtis made a motion to adjourn. Diane seconded the motion. Motion passed with a unanimous vote.

Meeting adjourned at 7:45 pm

ATTEST:

Signature on file on original minutes

signature on file on original minutes

Kristi Millhouse, Clerk Treasurer

Robert Stump, Mayor