

September 8, 2025, Town of Sheridan Regular Council Meeting (210 Crofoot @ 6:00 pm)

Council Members in attendance were Jan Bowey, Diane Kaatz, Tamara Todd, and Curtis Green. Also in attendance were Mayor Robert Stump and Clerk/Treasurer Kristi Millhouse.

Guests: Nancy Males, Becky and Brandon Macy, Wyatt Macy, Cody Marxer (Madison County Planning Board), Tom Roberts, Rease Burk, Charlie Rossiter, Anne Wentzz, Ann Good, Doris Fischer, Michael Douglas, Kerry Walter, Stephanie and David Haag, Dan Gil (Madison County Sheriff's Office), Jeff Gerth, Fred Morganthaler, Brandy Tudor via Zoom and then appeared in person at 7:00 pm.

Mayor Stump called the meeting to order at 6:02 pm and opened with the Pledge of Allegiance.

Public Comment Non-Agenda Items: Cody Marxer from Madison County Planning Board announced that the Planning Board has received a resignation from Penn Spell. The Town is now needing a new representative on the planning board, and it has been advertised in the Madisonian.

Consent Agenda: Tammy made a motion to approve the minutes from August 11, 2025, and the claims as presented. Curtis seconded the motion. Motion passed with a unanimous vote.

UNFINISHED BUSINESS

None at this time

NEW BUSINESS

Resolution 2025-11 Council Bylaws: Mayor Stump stated that bylaws are not required by the State but as new people come on to the council and fill the council and the mayor's position the Bylaws will give them a guideline on how to operate. Jan asked about section 3.01 for quorums, it says the majority (3 of 4 present) what happens if there are only two members on the council? Discussion occurred. Kristi recommended tabling the resolution for next month. Jan made a motion to table the approval of Resolution 2025-11 Bylaws until we get legal counsel from the attorney for section 3.01 Quorums. Diane seconded the motion. Motion passed with a unanimous vote.

Resolution 2025-13 Final Budget: Mayor Stump asked if there are any questions or comments on the final budget. Resolution was read aloud. Jan made a motion to adopt a Resolution 2025-13 to adopt the budget and set the mill levy for FY25-26. No further discussion. Motion passed with a unanimous vote.

Resolution 2025-14 Constitution Week: Mayor Stump read the resolution aloud. Diane made a motion to adopt resolution 2025-14 Town of Sheridan Constitution Week. Tammy seconded the motion. Motion passed with a unanimous vote.

Resolution 2025-15 Emergency Declaration for Water System: Mayor Stump read the resolution aloud. The emergency is done. Discussion occurred. Tammy made a motion to accept resolution number 2025-15 the Town of Sheridan Emergency declaration. Curtis seconded the motion. Motion passed with a unanimous vote.

David Blank, Senior Citizen Bus Supervisor: The Madison County Senior Citizen Board is looking at putting up a bus barn in Sheridan or Alder. There is a vacant lot in Sheridan on Ruby Street that the County owns. This is the lot that they are leaning towards using. The building would be 40 x 40 feet and have 16-foot sidewalls. The board is wanting to start building as soon as possible. The time frame will depend on the contractor. Tammy asked about lot size. The lot size is 110 feet east west and 80-feet north to south. Discussion of the sewer system and setbacks occurred. The sewer is in the middle of Ruby Street. Town will provide the sewer depth to David

for the bathroom. Jan made a motion to approve the building of a county bus barn that is 1600 square feet with setbacks of 25-feet in front of the building and the sides with a 10-foot setback. Diane second the motion. Dave Haag asked about it being in compliance with the Zoning. Yes, it is. Brandon Macy commented about how it is going to impact the Town and was opposed to the barn being built in that location. No further discussion, the Mayor called for a vote. Motion passed with a unanimous vote.

Public Works Director Position: Mayor Stump notified the council that there were two applications for the public works director position and only one of them fits the requirements. Mayor Stump recommended appointing Curtis Green as the Public Works Director. Diane asked how it will collaborate with him being on the council. The Mayor stated that the council does not supervise Curtis, he answers to the Mayor as his supervisor so there is no conflict. The Town attorney Ed Guza has reviewed this. Curtis would not vote on Public Works items. Discussion occurred. Tammy asked about qualifications. Qualifications are three certifications and five years of experience for the public works director. Wyatt asked why the last public works director got hired as he had none of these qualifications. Bob explained that there were two people at that time, and they had no other options. Wyatt Macy gave his two-week notice. Discussion occurred. Curtis has worked for the town for twelve years and five of those years as the director. Diane made a motion to approve Curtis Green as the public works director. Tammy seconded the motion. Motion passed with a unanimous vote.

Discussion of Business Licenses: Historically, the Town had business licenses, but the Town does not have them in place currently. An individual in Town is trying to start a business, but she cannot get inventory from certain distributors because she does not have a Town Business License. Discussion occurred. The business licenses would be set up via ordinance. Kerry Walter asked if it would be for new businesses or for all businesses. It would be for all businesses. Discussion occurred. Fred asked would the consideration of what type of business be taken into consideration. Yes. The cost for business licenses would be determined by type of business. Example would a place that sells liquor is different from an office building.

BOARDS AND COMMITTEES

Park District Board: No representative present. Mayor Stump gave an update on the pool. The new liner is in and there was additional damage to the north end of the pool that needed repaired before the liner was installed.

Sheridan Community Charitable Foundation: No representative present. Mayor Stump reported that the roof was put on the pavilion today.

Zoning Commission: The zoning commission provided the draft ordinance to the council and gave a small presentation on what was included in the draft. It is now up to the Council to approve it. Tom Roberts also stated that they have two positions available on the Commission. Rease Burk wants to fill one of those spots.

Discussion occurred. Doris asked if there was direct notification required for individual landowners stating that their zone has been changed. Cody Marxer with Madison County Planning stated that there is no statute that requires this. The Town only needs to do the first and second reading which are posted around town. Other questions were asked and answered.

Local Government Study Commission: Doris Fischer provided an update to the Council in regard to the status of the study commission. They have a vacancy on local government study board that needs to be filled. The Study Commission held their first public hearing and based on the input that they have received, they are not seeing a community call for structural change. Doris provided an example of what that change may look like. The Town of Sheridan could go from having a mayor to having a Town Manager or could go from four council members up to five.

The Study commission is ready to provide their tentative report that says that the Commission does not see a need for a change at this time. There will be a second public hearing on October 2nd at the Library at 6:00 pm. The Tentative report is available for review at Town Hall and the Library starting next week.

REPORTS

Sheriff's Report: Deputy Dan Gil from the Sheriff's office provided a report to the council. The Sheriff's Office assisted with two medical calls, issued three speeding citations, had five 911 calls that were accidental, responded to three animal bites, an abandoned vehicle, a landlord-tenant dispute, and had three deputy follow-ups. They also had a complaint about a strong odor of death coming from a home where an animal had passed away. They continued with their community policing and targeted patrol for speeders. Nancy Males asked about someone putting up a tent on the railroad tracks. What are the rules for that? Discussion occurred. The individual keeps moving the tent, so he is not seen. Dan said they could do a well check on the individual. It is a railroad issue not a Sheriff's issue.

Library Report: Doris Fischer reported on behalf of the library. There big upcoming event is the Ice Cream Social on Saturday and there will be pie included. The Mill Street Pie Shop is making the pie. Virginia City Creamery is providing ice cream and Walters is providing ice cream cones. The event will be in Main Street Park starting at 10:00 am.

This fall there will be strategic planning for the library to determine if there are new directions that library may want to go in the future. They will be doing a public survey for this.

The summer reading program went really well. September is the month of national literacy. October 5 through the 11th is Banned Books Week. This is done every year. Bill will have banned books displayed.

Doris stated that they lost two very devoted library patrons, and they will be added to the brick wall by the library.

Attorney: No report

Fire Department Report: Jeff Gerth provided a report on behalf of the Sheridan fire department. There were two calls in town. One was a gas call and one medical assist that was cancelled. There were five calls for rural. Three wildland calls, one vehicle accident which was a motorcycle and one assist. The fire department had two open houses for the new building, and both had a good turnout. They will be doing training in Town to teach volunteer members how to wrap a hydrant.

Public Works Report: Public works cleaned out the storm drains. Robert Walter started last Monday and has been here for a week. Mowing also continues.

The Town has a project coming up to loop the line by the Hospital. There was a pre-bid walk through meeting last week for this project. Thursday, September 11th will be the bid opening for the project. The Town is trying to get the line dug and completed before that hospital and nursing home get the road paved. The hospital has now put the project on hold until spring so there will be plenty of time to get our project completed.

There was a new meter pit installed at 235 Main St.

Clerk/Treasurer Report: No report.

Council Reports: Curtis stated there are a bunch of thank you's that need to go out on the water break. The Town had a lot of help from individuals that volunteered their time.

Jan stated that she gave out a lot of water for three days. Individuals’ biggest concern was whether they can water their dogs or not.

Mayor’s Report: Mayor Stump read the thank you notes from the public regarding the water break.

He also commented that there were news reports that our sewer line broke that contaminated our water. That did not happen.

Adjournment. Tammy made a motion to adjourn the meeting. Jan seconded the motion. Motion passed with a unanimous vote. Meeting adjourned at 8:00 pm.

ATTEST:

Signature on File

Signature on file

Kristi Millhouse Clerk/Treasurer

Robert Stump, Mayor