

October 15, 2024, Regular Town Council Meeting at Sheridan Senior Center (210 E Crofoot)

Attendees: Tammy Todd, Curtis Green, Diane Kaatz, Mayor Bob Stump, Clerk/Treasurer Jennifer Meacham, and Public Works Director Matt Cavaliere.

Zoom Attendees: Jan Bowey

Guests: Claire Leonard, Virginia B. Crandall, Anne Wentz, Ann Good, Kaylie Theis (Sheridan Community Charitable Foundation), Lon Seidel, Dave Haag, Karen Talley, Jim Kaatz and Fire Chief Jeff Gerth

The meeting was called to order at 6:06PM by Mayor Bob Stump and the pledge was recited.

Public Comment (Non-Agenda Items): Bob Stump asked for any comments from the public for non-agenda items. There were no comments.

Consent Agenda: Council members had questions concerning vendors, whether they have been used in the past or if they are new vendors. With no further discussion Tammy moved to approve the claims as listed. The motion was seconded by Diane. With no further discussion Bob called for a vote. Curtis-yes, Tammy-yes, Jan-yes, and Diane-yes. All in favor of the motion. The motion carried.

The council would like the minutes to reflect the library budget of \$1500 for new toilets and a water drinking fountain. There was also discussion about the wording of how the minutes read concerning the money market account. We established the money market by closing the fire dept account, by moving \$50,000 from water, \$50,000 from sewer, and closing the water meter restricted bond

Diane moves to accept September 9, 2024, Regular Town Council Meeting with the amendments that were discussed to the language to establish a Money Market Account. Motion was seconded by Curtis. Bob called for vote: Diane-yes, Jan-yes, Tammy-yes, and Curtis-yes. All in favor of motion. The motion carried.

Tammy moved to accept the minutes from September 25, 2024, for the Working Meeting at 3PM and the minutes from the Public Hearing and Regular Town Council Meeting at 6PM as presented. The motion was seconded by Diane. Motion was called to vote by Bob. Tammy-yes, Curtis- yes, Diane-yes, and Jan-yes. All in favor motion. The motion carried.

New Business:

Pool Liner Project Contract Review Committee: The Town needs to establish a bid review committee to review the bids next week after they have all come in. Corey Theis agreed to be on the committee, still need another. Diane offered to be on the committee since she was on the pool committee previously. There has to be a signed contract on file before December 31, 2024, for the HB355 Grant.

Tammy moves to approve a review committee for pool liner project contract to include Karen Talley, Corey Theis, Diane Kaatz, and possibly the pool club president. Motion was seconded by Curtis. With no further discussion, Bob called for a vote: Curtis-yes, Jan-yes, Diane-yes, and Tammy-yes. All in favor of motion. The motion carried.

Water/sewer Billing Write Offs: Bob spent a lot of September on past due water/sewer accounts. He would like to table this item until the next Regular Town Council meeting. Curtis motioned to table the

write-offs till the next regular town council meeting. Motion was seconded by Tammy. There was discussion concerning being able to write off a couple of bills. Bob doesn't want to shut off anyone's water. If they are behind on their bill to come and talk to us and make payment arrangements, with a reminder that in 30 days there will be a new bill coming in. With no further discussion Bob called for a vote. Curtis-yes, Jan-yes, Diane-yes, and Tammy-yes. All in favor of motion. The motion carried.

Jim Kaatz Shop Addition: Jim is looking for approval to build an addition onto his shop. The setback meets requirements along with the roof height. There is at least a 10-foot clearance around the shop addition. Tammy moves to approve the Kaatz shop addition as presented. Motion was seconded by Curtis. With no further discussion Bob called to question. Diane abstained from voting, Jan-yes, Tammy-yes, and Curtis-yes. All voting members are in favor of the motion. The motion carried.

Virginia B. Crandell Building: The Crandell's are living in a converted barn on the property which cannot be converted to being handicapped accessible. The property is 1.85 acres. The new home will be located at the back of the property. There will be no changes to the current dwellings on the property. Discussion about getting water and sewer to a new home on the property, which may be a problem. It was suggested to table for further research and discussion of the water/sewer lines. Tammy moves to table the Virginia B Crandell building project as proposed upon research on water/sewer lines. The motion was seconded by Diane. Council would like to have the Fire department to look at the egress. Bob called for vote. Jan-yes, Diane-yes, Tammy-yes, and Curtis-yes. All in favor of the motion. The motion carried.

Reports:

Sheriff: No report

Library: No report

Attorney: No report

Fire Dept: The frame is up on the new building and should be moving into the Fire Dept building January 1, 2025, plus/minus 30 days. There have been 23 calls with 3 in town from May to current.

Public Works: Matt has been identifying different properties for water meters. Addressing different issues that have been identified from the previous Public Works Director. Getting a good base line on water usage. The flow meter is online. Trying to get everything running-smoothly. Lagoons are getting drained and are close to being where they need to be.

Clerk/Treasurer: Jennifer has been working with Bob on water/sewer bills and Kristi on financials, learning and correcting mistakes. Quarterlies have been submitted. Went to the MT Leagues of Cities and Towns Conference. Learned about affordable housing, the first meeting concerned self-awareness, along with other meetings.

Financial: Jennifer went over the expenditure and revenue budget for September and will no longer be doing them monthly, instead will move it too quarterly.

Council Reports: Diane, nothing to report. Tammy nothing to report, and Curtis nothing to report. Jan attended the same conference as Jennifer, went to the affordable housing, law enforcement and grant money available, there are problems all around retaining employees, volunteers, etc.

Mayor Report: DNRC is revising floodplain maps for Madison County. Dec 20, 2024, is the deadline for effected towns to have floodplain regulations in place. There are two public hearings scheduled for the Floodplain Regulations the first is on October 30th and the second is November 12th. Bob also revised the personnel policy manual. Some of the changes were for payroll, from monthly to bi-weekly pay, probationary period was changed from 6 months to one year, along with other small corrections.

Boards and Committees:

Main Street Improvement Team: No report.

Park District Board: Contributed to the pickleball court for painting, Park District contributed to the pavilion development, the ballfields in Alder, and the pool operation. The pool had a good year. There were a lot of new lifeguards with hopes they will come back in the upcoming years and will not have to do training. The pool went over budget because of extra boiler stock, several new lifeguards and required chemicals.

Sheridan Community Charitable Foundation (SCCF): Trees were planted at the baseball field park. SCCF is holding off on the bathroom at the pavilion and is looking at getting the concrete pad poured soon. Getting caution tape to put around the old playground equipment at the log cabin park. Would like to get the playground set up when available. Events coming up: Bingo first Monday of the month from November - May at The Stockman 6-8, Octoberfest is Saturday the 19th, and the Christmas Stroll is December 6th at 5pm till until the weather allows.

Zoning Commission: Oct 21st is the first meeting at the Sheridan Senior Center at 6 pm. By Thursday we will get an agenda for the board meeting.

Council Review: Next scheduled meetings are a Public Hearing on October 30 and Public Hearing with the Regular Council meeting to follow on November 12, 2024.

Adjournment: Tammy moved to adjourn this meeting. The motion was seconded by Curtis. All in favor of the motion. The motion carried. Meeting adjourned at 8pm

Respectfully submitted by:

Jennifer Meacham