

## **Meeting Minutes: Regular Town Council Meeting November 14, 2022 – Town Hall**

Present: Mayor Mike Walter, Rahn Abbott, Tammy Todd, Tom Roberts, Tonya Romkema, Clerk Sarah Hanson

Guests: Cece Weldin, Kristine Wiley, Ty Todd, Stephanie Kruer Towns Attorney, Tony Simonsen, Duke Gilman Public Works

### **Sheridan Town Council Meeting Mike Walter Called to Order at 6:02 p.m. Pledge of Allegiance**

#### **Public Comment not on agenda**

No Public Comment not on the agenda

#### **Department Reports:**

Sheriff Department: Nothing to report (Sheriff Duncan Hedges not present)

Library: No report

Attorney: Stephanie Kruer discussed she will be taking a clean copy of already edited planning staff report and placing the new edits into it. Will be brought to the council for approval. Council has 30 days from the 9<sup>th</sup> to approve final document. Possibly another meeting will need to happen to go over the edits. Stephanie will let the council know if another vote is needing to happen.

Fire Department: Rahn Abbott discussed brush fire that happened on Wisconsin Creek few days ago. Brought up they had \$15,000 Northwest Farm Credit come in for new wildland gear.

Public Works: Duke Gilman discussed winter has hit in town, trying to stay up on that. Had interview for new public works position. New public works person will be starting soon. Discussion on DEQ and emergency preparedness. Went to MSU water school for continued education.

Clerk/Treasurer: New to the job, there is a lot to learn but feel things are going well and moving forward. Excited to be in the position.

#### **Boards and Committees**

MSIT (Main Street Improvement Team) Sign at Main Street Park: Stephanie Kruer discussed the council will be moving forward with the sign. Discussion of possible fundraiser in the spring to spruce up main street.

Charitable Christmas stroll Dec. 2, 2022, 5pm-9pm.

#### **Public Comment on Agenda:**

No public comment on agenda

#### **Old Business**

Recording of all meetings – Mike Walter mentioned issue was tabled a while ago. Opened up for comment for council. Tonya Romkema brought up that it seems like a big ask. We don't have anyone to run the equipment, and the equipment itself is expensive. Rahn Abbott advised the town is liable for holding onto the recordings in perpetuity. Tom Roberts discussed the written minutes would still be obligatory regardless. It was discussed that the public is more than welcome to record on their own

accord. Motion made by Tammy Todd “I so move that we do not mandate recordings or video of all our meetings.” Motion Seconded by Tom Roberts; All in favor; Motion passes.

**Interim Zoning Ordinances:** Mike advised that there would need to be an urgency in the situation. Discussion from Stephanie Kruer. There would need to be a public hearing to make comment on the issue. Stephanie Kruer has looked at multiple cases on zoning, including spot zoning, that does not apply to the town of Sheridan. Stephanie Kruer asks if we have an urgency for the town of Sheridan. Tom brought up that the public meeting would be easy to meet. The impact to public service would affect the welfare of the community. Discussion from council on issue. Tammy Todd asks the question if we as a town need zoning and if we need to go through the process of zoning. Stephanie Kruer asks what is the case of urgency for zoning? Rahn Abbott asks the question that if we build another subdivision would we have sufficient water for the town? Discussion by council. Tom Roberts advises the sense of urgency is to protect the land that is already developable. Tom Roberts motions to have it on the agenda for consideration next month and that would permit for public comment for interim zoning. Discussion by council. Amended motion, Tom Roberts moves to have a public hearing next month that would permit for public comment for the adoption of an interim zoning ordinance. Motion seconded by Tonya Romkema; all in favor, motion passes.

### **New Business**

**Senior Center Expansion:** Mike Walter discusses that there is a property that sits to the SE that also connects to the sewer line. Council at this time does not know where that sewer line ties in at. Duke Gilman advises he believes the line ties into the north of the manhole across the drainage. Council discussion with map on table. Mike Walter had estimated \$22,000 for service line as well as a construction bid at \$60,000 for total installation. Do not have a bid for a main at this time. Mike Walter Entertains motion on how to proceed. Tom Roberts motions to get camera work done to see where other line ties in. Tonya Romkema Seconds; all in favor; motion passes Tom Roberts Motions to refresh third party agreement with hospital, senior center, County and town of Sheridan, Equal cost share of sewer line rerouting. Seconded by Rahn Abbott. Stephanie Kruer asks about other properties that may tie into it. Tammy Todd agrees that it needs more information. Discussion by council Amended motion, Tom Roberts motions to create an agreement for the hospital, town of Sheridan, county and senior center for equal share sewer line rerouting, with the notification to effective property owners. Motion Seconded by Rahn Abbott. Stephanie Kruer is to contact each entity involved. All in favor; Motion passes

### **Pledge Securities:**

Total Deposits on 9/30/2022 - \$2,373,531.93

Less FDIC Insurance Coverage - (\$250,000.00)

Net Deposit - \$2,123,531.00

Required Pledged Securities - \$1,061,765.97

Pledged Securities - \$1,165,800.00

Rahn Abbott moves to accept the pledge securities presented. Tammy Todd seconded. All in favor; motion passes

**Bob Brannon sprinkler leak, water fee reimbursement:** Discussion by council. Council believes to be an issue between resident and their sprinkler contractor. Discussion by Tom Roberts that resident is asking for around \$87 to be reimbursed. If this issue was caused 10years ago why it is coming up now for such a small sum. Discussion by council.

Tom Roberts moves that the town write a letter to Mr. Brannon, that after reviewing all the facts we don't believe that the town is responsible for reimbursement. Second Tonya Romkema. All in favor; motion passes

**Appointment of Doris Fischer to Library:** Tammy Todd moves that we appoint Doris Fischer to serve on the Sheridan library board of trustees. Seconded by Tonya Romkema; all in favor, motion passes. Mike makes discussion that the council should make it more of a point to have meetings with the library board of trustees as they have a lot of valuable input for the town.

**Payment arrangements for delinquent water/sewer bills:** The owner of the property for this issue of 207 Boundary Street paid in full as of 11/14/2022. Mike Walter advises that the lean will be removed as it has been paid in full. Tammy Todd asks questions of if it would be possible to get a legal document to prove who owns the property at this time. Stephanie Kruer advises that at this time that is not available. Rahn Abbott advises as the debt is paid the water should be turned back on. Discussion by council Rahn Abbott moves to proceed with turning water on at 207 Boundary Street. Seconded by Tom Roberts. No further discussion. All in favor; Motion passes  
Tonya Romkema asks question of should the council be looking at this situation for the future. Mike Walter advises he believes the ordinance is 118. Mike Walter advises council could have a work meeting to revisit this and discuss changes. No further discussion.

### **Consent Agenda Items**

Remove consent agenda items – Mike Walter advises the council does not need on agenda

### **Past Minutes**

Mike Walter advises that only Rahn Abbott, Tammy Todd, and himself can approve the minutes from September 19<sup>th</sup>, October 13<sup>th</sup>, and October 17<sup>th</sup>. All can approve minutes on October 31<sup>st</sup>.

Tom Roberts advises from the meetings on October 13<sup>th</sup> Del Bieroth's name needs to be edited. Rahn Abbott advises that on the October 17<sup>th</sup> minutes his name needs edited in the attendance. Mike Walter advises council if there are changes to the content that need to be voted on, they can discuss that now but if typos are needing edited, they can email the city clerk with those edits.

Tammy Todd motions with, I so move to accept the minutes from our September 19<sup>th</sup>, October 13<sup>th</sup>, and October 17<sup>th</sup> meetings. Rahn Abbott Seconds. All in favor; Motion passes. Tom Robert Motions with, I so move to accept the minutes from Oct 31<sup>st</sup>. Rahn Abbott seconds. All in favor; motion passes

### **Financials/Utility Delinquent Report**

Council Discussion

Mike entertains a motion on financials

Tom Roberts moves that the financials and utility delinquent report be accepted as presented. Rahn Abbott Seconded.

Duke Gilman brought up discussion about a property that is 5mo behind on payments. They had been given a 3mo shut off notice but there has been nothing done with it as of yet. Council discussion Discussed Ordinance 118 section 9 and number 9.

Council discusses to have Duke take notices out to past dues. No further discussion.

All in favor, Motion Passes

### **Council Report**

Tom Roberts would like to see on the agenda a discussion about creating a planning board for zoning.

Tom Roberts would also like to see nominations as well

Council Discussion 76-1-221, 76-2-307, 76-2-301, 76-2-304, 76-2-309

Tammy Todd discusses barking dogs.

Mike Walter discusses how the community can add something onto the agenda. Residences can contact town hall in getting something to add to the agenda.

### **Mayor's Report**

New public works person starting next week.

Would like to have a work meeting to discuss planning board, job responsibilities. Would like to meet with the fire department quarterly. Work on communication between groups

Tom Roberts moved the meeting to adjourn; Seconded by Tammy Todd. All in favor; motion carried. The meeting adjourned at 8:24 p.m.

**Minutes Respectfully Submitted by Sarah Hanson, City Clerk**