

## **Special Meeting and Town Council Meeting January 9, 2023**

In attendance: Tammy Todd, Tonya Romkema, Rahn Abbott, Tom Roberts (by phone), Duke Gilman (Public Works), Mayor Mike Walter, Clerk Sarah Hanson

Other Attendees: Anne Wentz, Sheriff Duncan Hedges, Del Bieroth, Kaylie Theis, Lon Seidel, Kate Rose and Stephanie Kruer (Attorney)

Call to Order at 6:00

### **Pledge**

### **Special Meeting**

Reading of Interim zoning ordinance 1-2023

No public comment on interim zoning ordinance

Adjourned at 6:04Pm

### **Regular Town Council Meeting**

called to order at 6:04pm

Public Comment not on agenda - Del Bieroth spoke that he resigned from the Madison County planning board as the rep for Sheridan.

### **Department Reports**

Sheriff Department: Duncan Hedges, two new experienced deputies hired and are on their own. CFS have started to slow down. Traffic stops have picked up in town. Quite a few calls in 4 Wis. DUI's are up. Dog complaints but struggling to place them. Massive amounts of 911 hang-ups that are overwhelming dispatch. Deputies are being reminded that they put a satellite office in the SAR Building in Sheridan as well as in Ennis that help with response times. Currently down two employees.

Library: Board of trustees meeting notes read aloud. Mike Walter advises he is working towards getting a meeting with them

Attorney: Stephanie Kruer advises the interim zoning ordinance has been the big thing. Would like a capital improvement schedule. The nursing home sewer project is also on the front burner.

Fire Department: Rahn Abbott been a quiet month, a mutual aid call to Twin Bridges. Just made some purchases getting ready for next summer

Public Works: Snow removal, water usage is down about 60,000 in 24hr period.

Clerk/Treasurer: Learning a lot, been working on quarterly reports and payments. Had our first cycle of bills come from our new meter reading software. Was a big learning curve but thinking the process will be smoother next go around with reading meters.

### **Boards and Committees**

MSIT: Stephanie Kruer discussed an annual meeting will be held in February to discuss 2023.

Park District Board: No Report

SCCF: Kaylie Theis discussed meeting will be held on Tuesday January 17<sup>th</sup> at 6pm, discussing summer plans. Possible Cinco de mayo concert and food at the park. The daycare will be doing the leprechaun dash March 11 this year.

Public comment on agenda – No comment

### **New Business**

Discussion on properties with rentals and rv parks: Mike Walter discussed that he was approached by a citizen about a property in Sheridan regarding RV Parks. Council discussion on base rates and hookups. Ordinance 118 section 27 referenced. Tom Roberts advised council may need to create a section 28 as he does not believe rv park would fall under section 27. Discussion by Council. Mike advises the specific property that was brought to his attention has other rentals and rv's. Tom Roberts made comment that if

RV or trailer is on a property longer than 6 months that it would be a dwelling. Rahn Abbott brings up that he believes it would be considered semi-permanent. Mike adv that it would probably have multiple base rates rather than multiple meters. Discussion by Council on base rates and dwellings and residents being charged correctly.

Mike advised his plan was to contact the property owners via letters. Stephanie agrees that section 27 does not cover rv's. Council agrees that Mike Walter should write and send out letters to each property owner. No motion

Adoption of County Marijuana Ordinance: Mike Walter begins discussion that a while ago another marijuana shop tried coming into town. Mike advises that council should read the county ordinance 1-2022 and see if they would want to make any changes. Rahn Abbott advises that the council need to redefine and tailor a few things on the county ordinance to fit Sheridan. Tom Roberts advises the council instead of adopting it, that maybe amending it would be better. Tom asks the question, if they say they will only allow one shop in the town would that hold up legally. Stephanie Kruer advised she would look into it.

Mike entertains a motion – Tanya Romkema moves that the council tables the marijuana ordinance pending further review. Rahn Abbott Seconds

Question asked. All in favor with 4 yes – motion passes

Tom moves to ask the council to evaluate what legal restrictions they can place on the number of dispensaries within the town boundary. Tammy Todd seconds

Question asked. All in favor with 4 yes – motion passes

Approval of Advisory Charter: Town council met on December 28 to discuss formation of an advisory committee for the town of Sheridan. Advisory Charter read aloud.

Stephanie asks a question on section G of charter. Mike discusses open land within city limits and what that might entail. Stephanie asks to amend a line in section G, "Recognize the committee the communication to land owners through the town council". Stephanie and Rahn agree that meetings for the committee to meet once a month might be asking too much. Discussion on number of meetings that would be practical for the committee. Tanya asked if the charter can be changed or amended. Stephanie said it could go "meet as often as deemed necessary" Initial *recommendation* of no less than once each month. Discussion by council on the advisory committee. Stephanie asks question about verbiage of maps and researching existing parcels. Stephanie advises that in number 5 it would ultimately be an "**Existing and** necessary infrastructure land use map". Stephanie also discusses in number 4 that if they recommend a use, as well as recommending zoning verbiage should go as "at existing facilities and services, existing land uses, to neighboring properties". Stephanie discusses number 1. Discussion by Mike Walter on applying for CBDG Grant. Stephanie advised it would be great if the town could use the county planner on the committee.

Tammy advises she believes the charter needs to be re-written before being approved.

Rahn Abbott moves that the council tables the charter pending the edits that were discussed tonight.

Tammy Todd seconds

Question asked, all in favor four yes – Motion passes

Black Mountain Software Cloud Backup: Mike discusses the backup for our software. Clerk Sarah Hanson discusses in depth. Stephanie asks if we could use possibly county IT. Tom would like to see the town get a back up system for not only black mountain but for the entire computer system.

Mike entertains motion to approve backup. Rahn Abbott advises to make motion on black mountain, and he will do some research on other backups for computer.

Tammy moves to accept the black mountain software proposal for data backup. Tonya Romkema seconds  
Question asked, All in favor, four yes – motion passes

### **Minutes**

Minutes from Dec. 12<sup>th</sup>, 28<sup>th</sup> and Jan 4<sup>th</sup>

Second page of Dec 12<sup>th</sup> – Amend, Tom Roberts “so moves to be accepted as presented”

Tonya moves that the council accept minutes from Dec 12 with edits. Tammy seconds.

Tammy, Tom, Tonya all in favor – motion passes

Dec 28<sup>th</sup> minutes edits – last names of Weldon, Layachona, DeBour – Jan 4<sup>th</sup> edits “MET”

Tammy Todd, “I so move that we accept the minutes of the work meeting from Dec. 28, 2022, as well as work and special meeting with WWC on Jan. 4, 2023 with discussed edits” Tonya Romkema seconds.

All in favor with four yes – motion passes

### **Financials/ Utility delinquent Reports**

Discussion on delinquent reports. Stephanie Kruer is going to look into what other agencies do with abandoned dwellings. Entertain motion to approve financial. Tom Roberts, “I so move that they be accepted as presented” Rahn Abbott seconds

Tammy approves with wanting more information – all in favor – motion passes

Council Report – No report

Mayor’s Report

Rahn discusses he will look into computer backups as well as anti-virus software.

Mike entertains motion to adjourn

Tammy “I so move we adjourn this meeting”

Tonya seconds

All in favor – motion passes

Meeting adjourned at 7:53pm

Minutes respectfully submitted by clerk, treasurer Sarah Hanson